

**THE UNIVERSITY OF WYOMING**

**MINUTES OF THE TRUSTEES**

**July 13, 1995**

**The Final Minutes can be found on the University of Wyoming Board of Trustees  
website at [www.uwyo.edu/trustees/meetings](http://www.uwyo.edu/trustees/meetings)**

**TRUSTEES OF THE UNIVERSITY OF WYOMING**

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**July 13, 1995**

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**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**  
**July 13, 1995**

Following a breakfast with Staff Senate members and liaison visits with various University units, the Board of Trustees of the University of Wyoming held a regular business meeting on July 13, 1995 in the Old Main Board Room. Committee meetings and an executive session to discuss personnel and litigation matters were held on Wednesday, July 12, 1995.

President Walter G. "Jerry" Saunders called the meeting to order at 10:10 a.m.

**ROLL CALL**

The following Trustees attended the business meeting: Walter G. "Jerry" Saunders, Deborah Healy Hammons, Harry L. Harris, Peter M. Jorgensen, Elizabeth A. Kail, Forrest "Frosty" Kepler, Daniel L. Kinnaman, Jeri Kirk, Rita Meyer, Shelly Ritthaler, and Hank True. Ex-officio members UW President Terry P. Roark and ASUW President Sam Krone were also in attendance. Dave Bonner was absent. Ex-officio member Judy Catchpole was present for the committee meetings on Wednesday, but was unable to attend the business meeting.

**PRESIDENT'S REPORT**

President Roark reported the following information items to Trustees:

- Sponsored awards at the University of Wyoming totaled \$34,132,000 for the fiscal year 1994-95. This figure represents the ninth consecutive year that UW faculty and staff have set a new record in sponsored award funding.

- Wyoming's EPSCoR strategic initiative proposal has been funded by the National Science Foundation. While the budget is still under negotiation, a recommendation has been made for UW to receive \$4.2 million. There also is a considerable state and external match associated with the EPSCoR proposal.
- Two UW students - Jeffrey H. Schenker and Matt E. Monroe, both of Laramie -- won prestigious Goldwater scholarships this year, making us competitive in that area. Other institutions with two winners include Harvard, Arizona State University, UCLA, and the University of Minnesota.
- The University's Title IX survey of interests and abilities was the subject of a scholarly article published in the journal Educational and Psychological Measurement. The article was written by Martin M. Greller, Robert S. Cochran, and Patricia A. Taylor, who guided the UW study.
- In response to rider demand, the Transporter bus service has been expanded through the summer. A second bus has been added and the Transporter route has been extended to serve west Laramie.
- A management audit of the American Heritage Center has been completed by Paul H. McCarthy, head librarian emeritus at the University of Alaska. He was generally complimentary of the progress of the center since 1988 and has offered some novel, yet sensible, strategies for the future of the center.
- The University house formerly used as the president's residence has been sold to a long-time Laramie resident for \$240,000. The new owner plans to use the property as a private residence.

· Former Trustee Harold F. Newton of Sheridan has donated \$25,000 to UW's new livestock teaching center. The center will be named in honor of Cliff and Martha Hansen.

· Dee Pridgen has been selected as the new Centennial Professor in the University of Wyoming College of Law.

President Roark also reported receiving a report from Dean Hakes indicating that engineering students who took the "Fundamentals of Engineering" exam this spring scored 92 percent. This leads the national average by a very wide margin.

President Roark also shared the student loan default rate data provided by John Nutter, Director of Student Financial Aid. The 1993 default rate (the most current information available) was at 4.3 percent, which is a return to UW's historic range of 4 percent. The 1992 rate was 5.3 percent. President Roark said it reflected very well on the responsible attitude of our students.

## **APPROVAL OF MINUTES**

It was moved by Trustee Kepler, seconded by Trustee Harris, and carried that the May 12, 1995 Minutes of the Trustees be approved.

## **ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

President Saunders asked Chairperson Hammons for a report from the Academic and Student Affairs Committee meeting held on July 12, 1995. Committee members Hammons, Catchpole, Jorgensen, Kinnaman, Kirk, and Ritthaler attended the meeting, along with other Trustees and University personnel. The following items were presented to the full Board:

**WAMI**

An update on the status of the University of Washington WAMI (Washington, Alaska, Montana, Idaho) program was a discussion item for the Academic and Student Affairs committee. Trustees are considering a change in affiliation from Creighton Medical School to the WAMI consortium.

College of Health Sciences dean Martha Williams summarized the written material presented to Trustees several months ago and information provided to Trustees at their March 18, 1995 meeting which compared the WAMI consortium and Creighton University's programs.

Currently, the University of Wyoming sends 10 medical students per year to Creighton University in Omaha, Nebraska. Creighton is a private medical school, and the University of Wyoming essentially purchases seats at Creighton. The medical contract officer at UW, Dr. Robert Marlow, director of the Cheyenne Family Practice Center, and a UW campus committee interview prospective contract students and make recommendations to the admissions office at Creighton. Final selection is made by a committee at Creighton. The students signs a loan contract agreeing to pay back the cost of the seat plus interest beginning one year after completing medical school and a residency or they agree to practice medicine in Wyoming for a period of three years. Tuition at Creighton is currently \$5,000/year. January 1995 figures indicate that 23.8 percent of the 323 medical contract graduates of Creighton or Utah were residing in Wyoming. This included eight residents at the Wyoming Family Practice centers.

Dean Williams reported that there has been very little contact with the home state or between the University of Wyoming and Creighton University in this program. The contract program has had

few implications for other UW programs, and no research activities have been undertaken.

Dean Williams said that WAMI's goal is to provide medical education in the states with continued University and student interaction with the home state. WAMI requires that the first year of medical school be completed at the home campus, with home campus faculty. The second year is spent at the University of Washington. The third and fourth years are set aside for medical and clinical rotations. The University of Washington would work with Wyoming in developing programming. The WAMI return rates to home states averages 42 percent. Participating WAMI states have seen a 76 percent return rate for students from the home or other WAMI states.

Dean Williams reported that the University of Washington is very reception to other collaborative programs and interdisciplinary joint activities such as nursing, pharmacy, health administration, dentistry, physical therapy, social work, occupational therapy, environmental health, and physician assistance. The University of Washington also hosts a number of postdoctoral fellowships. Family practice residency network affiliation is available to WAMI states. This network provides opportunities for interchange among physician faculty for continuing education, consultation, research, and sharing of curricular design and training methods for resident teaching. Dean Williams said that the University of Washington has a special focus on native American Indian health care.

One of the unique features of the University of Washington program is that approximately 21-43 percent of the WAMI costs are reinvested in the state.

Among all medical schools, the University of Washington is ranked very high, with quality comparable to any medical school in the country. The University of Washington was ranked first in family medicine, first in rural medicine, third in women's health, fourth in pediatrics, and fifth in

AIDS care in a recent U.S. News and World Report survey. They are ranked consistently in receipt of federal research funding, and many University of Washington faculty are recognized nationally.

President Roark recommended that Trustees approve the WAMI program and phase out the Creighton program. Prior to implementation of the program, a new anatomy lab would have to be built, and a full-time faculty person to teach anatomy would need to be recruited and hired. The first class would enter in the fall of 1997.

UW would continue the University of Washington program under a loan program as is done now with Creighton. An option would be to require students to pay back their loan with four years of service rather than three. President Roark also recommended that UW accept 15 students per year under WAMI instead of 10 as in the present program with Creighton. He also recommended that UW charge WAMI students tuition of \$7,500 per year, to be reviewed each year by Trustees as they do now with other tuition increases. Creighton University students would be charged the current rate of \$5,000 per year until the program is phased out. By the year 2000, the WAMI program would be fully implemented.

President Roark also provided anticipated tuition increase figures, program cost comparisons, and the estimated costs of WAMI. Four to nine percent tuition increases have occurred each year. In the coming biennium, UW would need an appropriation of \$750,000. That figure would include \$350,000 for an anatomy lab, \$88,000 for equipment, and money to hire a full-time professor. Approximately \$365,000 would be first-year program costs, including a one-time library acquisition budget of \$65,000.

Assuming a three percent increase at the University of Washington and a six percent increase at Creighton, the shortfall by the year 2000 would be approximately \$1.2 million. At full

implementation, UW would need almost \$2 million in added funds for the FY 2001 and 2002 biennium.

If UW was to continue with the Creighton University program and not participate in WAMI, with a continuation of 10 students per year, UW would require \$600,000 to stay with Creighton until the year 2002.

Trustee Ritthaler noted that she had spoken with doctors who had only positive things to say about WAMI. Trustee Jorgensen said that one of the most important decisions the board makes is starting new programs, and that unless WAMI was identified as a state priority, funded outside UW's block grant, budget cuts would have to be made to offset the costs.

Trustee Harris said there was no question about the benefit to the state, but he and other trustees were especially concerned about funding WAMI.

President Roark said he would not support WAMI if it had to be a UW supported and funded entity. The production of physicians and medical services to Wyoming is a state responsibility. President Roark said he would share the full set of figures with the appropriations committee and the Governor so that everyone is aware of the scope of the project.

Trustee Saunders noted that residency oversight of the medical school would make a difference in the quality of the residence pool. Assuming that 30 percent is brought back the state, and if the research base increases, the cost margin between Creighton and WAMI is narrowed.

The Governor's task force on education, as well as physicians across the state, have expressed support of the WAMI program.

President Roark suggested three possible ways to fund WAMI: 1) UW could submit a \$750,000 expanded budget to the legislature, 2) present it as a stand-alone bill, or 3) the Governor

could be asked to support it as a separate bill. Trustee Hammons noted that if it was to be submitted as part of an expanded budget, it would come before the Trustees at the August 18-19, 1995 meeting. UW's budget must be in the Governor's office by September 2.

Former UW Trustee and state legislator Win Hickey attended the committee meeting and spoke in favor of WAMI. She suggested approaching the legislature with a firm stance, saying it is best for UW and therefore best for the state.

Trustee Kepler said he would be interested in discussion as to making WAMI an action item, and asked for additional cost figures before the full board meeting on Thursday.

During the full board meeting, Trustee Kepler moved that UW, through President Roark, recommend an endorsement of WAMI. As part of the motion, Trustee Kepler said that in order for UW to go forward, everyone at the government level must understand the costs involved and demonstrate support for WAMI. Trustee Harris seconded the motion. Trustee Jorgensen suggested that a specific proposal indicating benefits be presented to the Trustees at the next meeting as an item for action. Trustee Hammons noted that Trustees would be prepared to go ahead with WAMI with the understanding that it is a long-range funding commitment. After further discussion, Trustee Kepler proposed an amendment to provide that WAMI will be presented in the budget as separate from UW's block grant. Trustee Jorgensen moved and Trustee Harris seconded an amendment that WAMI be presented in the budget as separate from UW's block grant. The motion carried. On a call for the question, a vote on the amended motion passed.

### **Progress Report on Advising**

A progress report on advising was presented to Trustees as an item for information. Provost

Karnig said that as a result of the Trustees' request, an instrument to effectively evaluate advisement had been prepared. Provost Karnig provided Trustees with a draft of a common set of advising questions. Students would go to their advisor, get advising for coursework, and then would be requested to submit the completed form in order to register.

Trustee Catchpole asked for Trustee Krone's response to the draft. Trustee Krone said that he had attended the deans' meetings when the questionnaire was being developed, and that he was satisfied. Provost Karnig will work with others to develop a set of questions for graduate students. Consistent with Trustee requests, the provost said he would ask each college to employ the advising questionnaire every semester. After one year of experience, he said we could reevaluate the frequency of use.

Trustee Ritthaler suggested that there be room for written comments, which Provost Karnig said would be provided.

Provost Karnig asked Trustees to review the advising questions and make any suggestions for change. He will share it with the faculty this fall.

## **BUDGET COMMITTEE**

President Saunders called on Chairman Jorgensen for a report from the Budget Committee meeting held on July 13, 1995. Committee members Jorgensen, Kail, and True attended the meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

## **Approval of Contracts and Grants, Gifts and Scholarships**

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It was moved by Trustee Jorgensen, seconded by Trustee Kirk, and carried that the Trustees of the University of Wyoming accept contracts and grants in the amount of \$5,037,933

for the period April 18, 1995 through June 30, 1995, and gifts and scholarships in the amount of \$185,545.43 for the period April 1, 1995 through May 31, 1995.

Trustees requested that future reports include charts on contracts and grants/ gifts and scholarships so that comparisons can be made with earlier totals.

**Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period  
April 1, 1995 to June 22, 1995**

A report prepared by Van Jacobson, on the internal audit activity for the period April 1, 1995 through June 22, 1995, conducted in accordance with the audit plan, was presented to the Budget Committee.

**Internal Auditor's Report on Status of Tuition Waivers in the College of Education/  
Modification of Supervising Teaching Tuition/Fee Waiver Program**

A proposal to modify the current supervising teacher tuition/fee waiver program was presented to the Trustees as an item for information.

The new program, rather than awarding tuition/fee waivers, would establish a flat dollar value to be awarded school districts for students participating in each practicum experience supervised by district personnel.

The district would subsequently distribute funding received from UW's "supervising teacher grants" to district personnel. These individuals would use the grant funds to cover tuition and mandatory fees for either continuing professional education or degree programs offered through the University of Wyoming.

Details on the proposed supervising teacher grants program were provided to Trustees.

Internal auditor Van Jacobson reported that he is currently involved in working out the details of the implementation process of the proposed program. The item will be brought forward to Trustees for action at their August 18-19, 1995 meeting.

Trustee Hammons asked that a report be prepared after tuition waivers are redeemed, and suggested a follow-up report to the new system to determine whether further review is needed.

### **Half-Tuition Policy**

Trustees were provided information on a proposed reduction in tuition and mandatory fees for off-campus courses when instructional costs are defrayed by the district. The item will be returned for action at the August 18-19, 1995 meeting of the Trustees.

## **PERSONNEL COMMITTEE**

President Saunders asked Trustee Kail for a report from the Personnel Committee meeting held on July 12, 1995. Committee members Kail, Hammons, Harris, Kinnaman, and Meyer attended the committee meeting, along with other Trustees and University personnel. It was moved by Trustee Kail, seconded by Trustee Harris, and carried that the following items, which included items presented as an addendum to the report, be approved as indicated:

### **Faculty Appointments**

- a. Anne M. Bowen, as assistant professor of psychology, effective August 22, 1995, at an annual (9-month) salary of \$39,504. This is a tenure-track appointment.
- b. George Albert Gladney, as assistant professor of communication and mass media, effective September 1, 1995, at an annual (9-month) salary of \$38,004. This is a tenure-track appointment.
- c. Earle Raymond Hunt, Jr., as assistant professor of botany, effective August 22, 1995, at an annual (9-month) salary of \$37,008. This is a tenure-track appointment.
- d. Snehalata V. Huzurbazar, as assistant professor of statistics, effective August 22, 1995, at an annual (9-month) salary of \$43,752. This is a tenure-track appointment.
- e. Stephen T. Jackson, assistant professor of botany, effective August 22, 1995, an annual (9-month) salary of \$20,004. This is a half-time tenure-track appointment.
- f. George T. Montopoli, as assistant professor of statistics, effective August 22, 1995, at an annual (9-month) salary of \$36,012. This is a tenure-track appointment.
- g. Mark Ritchie, as assistant professor of art, effective August 22, 1995, at an annual (9-month) salary of \$34,008. This is a tenure-track appointment.
- h. David Romtvedt, as assistant professor of English, effective August 22, 1995, at an annual (9-month) salary of \$18,000. This is a half-time tenure-track appointment.
- i. Robert A. Schuhmann, as assistant professor of political science effective August 22, 1995, at an annual (9-month) salary of \$38,005. This is a tenure-track appointment.  
The rank is contingent upon satisfactory completion of all requirements of the Ph.D. during

the summer of 1995.

j. Robert Scott Seville, as assistant professor of zoology and physiology, effective August 22, 1995, an annual (9-month) salary of \$38,004. This is a tenure-track appointment.

k. Frances Trail, as assistant professor of botany, effective January 16, 1996, at an annual (9-month) salary of \$41,004. This is a tenure-track appointment.

#### COLLEGE OF BUSINESS

l. Ervin L. Black, assistant professor of accounting, effective August 22, 1995, at an annual (9-month) salary of \$55,500. This is a tenure-track appointment. The rank is contingent upon satisfactory completion of all requirements of the Ph.D. during the summer of 1995.

### Academic Professional Appointments

#### COLLEGE OF AGRICULTURE

a. Connie Cecil, as associate University extension educator, effective May 1, 1995, at an fiscal (11-month) salary of \$32,148. This appointment is eligible for extended term appointment.

#### COLLEGE OF ARTS AND SCIENCES

b. Eva R. Brumberger, as assistant lecturer of English, effective August 22, 1995, at an annual (9-month) salary of \$24,000. This appointment is eligible for extended term appointment.

**Administrative Appointments**

OFFICE OF THE PRESIDENT

a. Joseph B. Meyer as assistant to the president and an administrative officer, effective July 1, 1995, at an annual salary of \$72,000.

b. David A. Haas as interim special assistant to the president for information technology, effective July 1, 1995 at a fiscal year (12-month) salary of \$88,188. OFFICE

OF ACADEMIC AFFAIRS

c. David Resnik as director of the Center for the Advancement of Ethics, effective July 1, 1995, through June 30, 1996, at a fiscal year (11-month) salary of \$47,184.

COLLEGE OF AGRICULTURE

d. Darryld Kautzmann, as interim director of Cooperative Extension Service, effective May 4, 1995, for one year or until a permanent director is appointed, at a fiscal (11-month) salary of \$75,900.

e. Michael Liebman as head of the Department of Home Economics, effective June 1, 1995, at a fiscal (11-month) salary of \$60,000.

SPECIAL ASSISTANT TO THE PRESIDENT

f. Boni Cherelle-Caruth, University Staff Attorney since September 7, 1989, has not been included in lists of administrative officers previously submitted for Trustee approval. Ratification of this appointment as an administrative officer is requested.

ATHLETICS

g. Dan W. Viola as interim athletic director, effective November 1, 1995, at an annual (11-month) salary of \$70,000, until such time as a national search is completed and a

permanent director is named.

DIVISION OF COMMUNICATIONS SERVICES

- h. Norman E. Roberts as director of the Division of Communications Services and an administrative officer, effective June 15, 1995, at an annual salary of \$48,000.

HOUSING AND RESIDENCE LIFE

- i. Deborah Blair Coffin, as director of housing and residence Life, effective July 1, 1995, at an annual (12-month) salary rate of \$55,008. The director of housing and residence life is designated as an administrative officer.

RESEARCH OFFICE

- j. Larry R. Stewart as regional director of Mid-America Manufacturing Technology Center (MAMTC), effective June 30, 1995 at a fiscal (11-month) salary of \$55,008 with the ability to acquire incentive pay of up to 20 percent of his annual salary depending upon the attainment of MAMTC corporate goals and goals established for the MAMTC-Wyoming Program.

COLLEGE OF EDUCATION

- k. Dan L. King as professor of human development and leadership, with tenure, and dean of the College of Education effective August 1, 1995, at an annual (11-month) salary of \$92,004.

**Clinical Faculty Appointments**

The appointments listed below in support of student programs were recommended in the College of Health Sciences for the period designated.

**COLLEGE OF HEALTH SCIENCES**

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Smith, Craig P. (07/01/95 - 06/30/97)	Clinical Faculty in Family Practice/Orthopedic Surgery	Casper

### **Change in Sabbatical Leave**

#### **COLLEGE OF AGRICULTURE**

- a. At the December 16-17, 1994, meeting of the Trustees, Bibek Ray, professor of molecular biology, was granted a sabbatical leave for the 1996 spring semester. Dr. Ray requested and was granted a postponement of his sabbatical until until the 1997 spring semester.

### **Leaves of Absence Without Pay**

The following leaves of absence without pay were granted for the period and under the conditions cited.

- a. Sandra Clark, assistant lecturer of English, for the 1995-96 academic year to complete her two-year visiting professorship with Osaka University.
- b. Lewis Nkosi, professor of English, for the 1995-96 academic year to teach at Brandeis for the fall semester and spend the spring semester in South Africa.

### **Change of Title**

The title for Terri L. Howes, presently senior women's administrator and coordinator for athletic affairs, was changed to assistant athletic director, senior women's administrator, effective July 1,

1995. There is no salary change associated with the title change.

**Retirements with Board-Designated Emeritus or Retired Status**

The individuals listed below requested retirement on the dates and with the conditions cited. All retirees listed below qualify for the Wyoming Early Retirement Incentive Program. Those designated with an asterisk (\*) received the President's approval for an extension of early retirement beyond June 30, 1995. Trustee approval of these individuals will include ratification of the extensions. Based on a recommendation from the Personnel Committee, it was moved by Trustee Kail, seconded by Trustee Harris, and carried that the following retirements be approved as outlined above.

<u>Name</u>	<u>Position</u>	<u>Birth Date</u>	<u>Employment Date</u>	<u>Retirement Date</u>
Adams, John Collins	Professor of Molecular Biology	09/18/38	09/01/69	05/31/95 with designation as <i>Emeritus</i>
* <u>Archer, Vernon S.</u>	Associate Professor of Chemistry	12/05/39	09/01/64	05/31/96 with designation as <i>Emeritus</i>
* <u>Baker, Violet S.</u>	Office Associate	11/06/34	12/08/71	12/31/95 with designation as <i>Retired</i>
* <u>Basom, Myron R.</u>	Professor, Division of Leadership and Human Development	09/04/30	08/01/65	08/04/95 with designation as <i>Emeritus</i>
Birch, John W.	Professor of Economics and Statistics	05/09/33	09/01/64	06/30/95 with designation as <i>Emeritus</i>

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Bridges, William C. Mathematics	Professor of	11/04/42	09/01/70	05/15/95 with designation as <i>Emeritus</i>
Coca, Joe	Custodian	10/23/36	07/16/62	06/30/95 with designation as <i>Retired</i>
Crocker, Deward D.	Locksmith	09/17/35	07/01/66	06/30/95 with designation as <i>Retired</i>
Dunn, Thomas G.	Professor and Dean of the Graduate School	01/31/35	08/17/70	06/30/95 with designation as <i>Emeritus</i>
* <u>Evers, John F.</u>	Professor of Chemical and Petroleum Engineering	04/01/38	09/01/69	05/11/96 with designation as <i>Emeritus</i>
* <u>Fink, Gerald E.</u>	University Extension Educator	03/26/42	05/01/67	09/30/95 with designation as <i>Retired</i>
* <u>Forrest, Donald V.</u>	Professor and Chair of the Division of Leadership and Human Development	08/13/29	09/01/66	05/31/96 with designation as <i>Emeritus</i>
Frye, Neil A.	Farm Superintendent	01/22/33	04/01/60	06/30/95 with designation as <i>Retired</i>
* <u>Gallivan, Gerald M.</u>	Professor of Law	02/01/37	09/01/70	08/15/96 with designation as <i>Emeritus</i>
* <u>Griffin, Kenyon N.</u>	Professor and Associate Provost	08/08/39	09/01/70	06/30/97 with designation as <i>Emeritus</i>
* <u>Hakes, Barbara T.</u>	Professor and	07/13/42	09/01/71	08/31/96 with

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	Director of Wyoming Center for Teaching and Learning Network			designation as <i>Emeritus</i>
Hand, James F.	Assistant Registrar	08/30/32	08/23/76	06/30/95 with designation as <i>Retired</i>
* <u>Heston, Lucille A.</u>	Supervisor of Printing and Bindery Duplicating	02/28/32	01/01/68	10/31/95 with designation as <i>Retired</i>
* <u>Johnson, Vernon N.</u>	Master Scientific Glass Blower	10/08/38	07/15/69	10/30/96 with designation as <i>Retired</i>
* <u>Joy, Paul W.</u>	Director of Financial Development	10/17/33	09/01/63	06/30/97 with designation as <i>Retired</i>
* <u>Kaiser, Ivan</u>	Professor of Molecular Biology	11/21/38	07/01/67	07/31/96 with designation as <i>Emeritus</i>
Kennedy, Thomas C.	Professor of History	08/12/32	09/01/62	06/30/95 with designation as <i>Emeritus</i>
* <u>Kercher, Conrad</u>	Professor of Animal Science	06/17/26	08/24/54	06/30/96 with designation as <i>Emeritus</i>
Lucks, James H.	Technician IV	02/23/31	03/01/76	06/30/95 with designation as <i>Retired</i>
* <u>Maxfield, Peter C.</u>	Professor of Law	05/10/41	01/30/69	05/11/96 with designation as <i>Emeritus</i>
* <u>McDermott, Beverly</u>	Associate Professor of	06/01/36	09/01/71	06/30/96 with designation as

	Nursing			<i>Emeritus</i>
McGoodwin, Linnett L.	Senior University Extension Educator	05/02/44	02/01/67	06/30/95 with designation as <i>Retired</i>
* <u>Pliley, Connie</u>	Office Specialist	11/07/37	09/09/74	11/30/95 specially designated <i>Retired</i>
* <u>Rhodine, Charles</u>	Professor of Electrical Engineering	01/10/31	02/01/71	12/31/95 with designation as <i>Emeritus</i>
* <u>Schwoppe, Michael</u>	University Extension Educator	04/25/41	07/01/69	09/30/95 with designation as <i>Retired</i>
* <u>Shelton, Vern E.</u>	Assistant to the President, Governmental Relations	08/05/36	02/01/66	03/31/96 with designation as <i>Retired</i>
Slater, Anne Martha	Professor of Anthropology	03/13/38	09/01/70	05/31/95 with designation as <i>Emeritus</i>
Unruh, Jeanne E.	Office Associate	01/14/33	07/01/70	06/30/95 with designation as <i>Retired</i>
* <u>Woods, John B.</u>	Professor of Physical and Health Education	09/02/33	09/01/65	12/31/95 with designation as <i>Emeritus</i>

**Trustee Resolution 1995-1**

It was moved by Trustee Hammons, and seconded by unanimous consent of all the Trustees that the following resolution be approved:

"Our thanks to the 117 employees leaving UW under the state's early retirement program.

Collectively, these outstanding individuals have given centuries of their best to UW and Wyoming. They personify the highest ideals of teaching, research, and public service. Through decades of good times and bad, they provided continuity, stability, and direction. Their careers speak to their commitment. Their good works are manifest in the lives of generations of students and their families. Their singular dedication has advanced a strong UW to the threshold of the 21st century.

It is with heartfelt gratitude and a sense of sadness that the University of Wyoming Trustees acknowledge the retirement of these remarkable men and women. Words cannot describe adequately the lengths to which they have gone to foster UW nor the depths to which their lives have touched the lives of others. Both UW and the state are better because of them. They truly made a positive difference, and they will be missed.

They go with our best wishes and profound thanks for jobs well done."

Trustee Jorgensen moved that Trustee Hammons be appointed chair, and Frosty Kepler serve on a subcommittee to determine how to best release the resolution to the news media. The motion was seconded by Trustee Harris and carried.

### **Retirements with Specially Designated Emeritus or Retired Status**

Trustee Regulations regarding Trustee-designated emeritus or retired status relate to longevity and years of service. The retirees listed below qualify for participation in the early retirement program, but do not qualify for Board-designated emeritus or retired status because (a) they do not have 15 years of continuous service and have reached age 60 or (b) they have not completed 25 years of service. Further, many universities award emeritus or retired status based upon quality of service.

Based on a recommendation from the Personnel Committee, it was moved by Trustee Kail, seconded by Trustee Harris, and carried that the individuals listed below who have given distinguished service to the institution be specially designated emeritus or retired effective on their

retirement date. Individuals receiving such special designation shall qualify for the personal recognition but not for financial benefits customarily associated with Board-designated retirement status. Furthermore, those retirees designated with an asterisk (\*) received the President's approval for an extension of early retirement beyond June 30, 1995. Trustee approval of these individuals will include ratification of the extensions.

<u>Name</u>	<u>Position</u>	<u>Birth Date</u>	<u>Employment Date</u>	<u>Retirement Date</u>
Anderson, Jr., Paul F.	Construction Observer	07/18/35	12/01/80	06/30/95 specially designated <i>Retired</i>
Andrews, William T.	Collection Clerk	02/21/37	09/17/79	06/30/95 specially designated <i>Retired</i>
Bradley, Joann E.	Senior Office Associate	04/23/40	02/26/74	05/31/95 specially designated <i>Retired</i>
Collins, Marilyn A.	Office Associate	05/04/40	09/17/79	06/30/95 specially designated <i>Retired</i>
d'Arge, Ralph C.	Professor of Economics and Finance	06/20/41	08/25/75	06/30/96 specially designated <i>Emeritus</i>
Deaver, Peggy A.	Associate Director, Human Resources	10/08/40	05/22/78	06/30/95 specially designated <i>Retired</i>

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Doll, Vicki M.	Supervisor, Accounts Payable	02/16/43	12/27/76	06/30/95 specially designated <i>Retired</i>
Esparza, Merenciana	Laboratory Assistant IV	11/16/35	08/26/74	06/30/95 specially designated <i>Retired</i>
Fletcher, Robert Agricultural	Professor of Economics and Extension Specialist	04/29/37	09/21/70 specially	06/30/95 designated <i>Emeritus</i>
Graves, Kay	Manager, Library Services	12/01/37	08/12/74	06/30/95 specially designated <i>Retired</i>
Harris, Donald G.	Technical Asst., Information Technology	06/06/38	03/01/79	06/05/95 specially designated <i>Retired</i>
* <u>Harris, Stewart P.</u>	Associate Director of Admissions	06/23/39	08/01/73	12/31/95 specially designated <i>Retired</i>
Herrington, Carolyn S.	Custodian/Mover	08/27/41	06/09/78	06/30/95 specially designated <i>Retired</i>
* <u>Hill, Oliver</u>	Professor, Cooperative Extension and Director of Agricultural Development	12/13/41	02/01/75	06/30/96 specially designated <i>Emeritus</i>

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Holecek, John	Technician IV	06/19/42	01/03/72	06/30/95	06/30/95 specially designated <i>Retired</i>
Johnson, Florence R.	Office Technician		06/28/38	06/09/75	06/30/95 specially designated <i>Retired</i>
Martin, Oleta W.	Office Technician		08/05/40	08/03/88	05/31/95 specially designated <i>Retired</i>
McIntyre, Robert G.	University Extension Educator		12/22/37	06/01/74	06/30/95 specially designated <i>Retired</i>
Mitchum, Marcella K.	Accountant I		05/12/37	11/29/76	06/30/95 specially designated <i>Retired</i>
* <u>Roach, Paul L.</u>	Athletic Director		10/24/27	11/11/85	10/31/95 specially designated <i>Emeritus</i>
* <u>Rohrbeck, Gene</u>	Senior University Extension Educator		12/02/40	05/01/79	12/31/95 specially designated <i>Retired</i>
Schriner, Kiyō N.	Custodian/Mover		12/20/36	05/06/77	05/31/95 specially designated <i>Retired</i>
Shoefelt, Wilma E.	Food Service Attendent		10/20/37	10/02/78	05/13/95 specially designated

*Retired*

Stallings, Mary L.	Cashier	12/10/32	07/01/82	06/30/95 specially designated <i>Retired</i>
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**Ratification of Early Retirement and Immediate Hires**

At the May 1995 meeting, the Trustees also authorized the President to approve immediate hires as provided in the early retirement incentive legislation. Listed below are 18 positions approved for immediate hire based upon a total of 119 positions vacated through early retirement (data from 6-29-95).

Based upon a recommendation by the Personnel Committee, it was moved by Trustee Kail, seconded by Trustee Kirk and carried that Trustees ratify the President's approval of the immediate hires.

<u>Early Retirement Position</u>	<u>Line Number</u>	<u>Administrative Unit</u>
Office Specialist	0253	Animal Science
Office Associate	0894	Natural Science
Office Specialist	0560	Botany
Office Associate	1100	Economics and Finance
Office Specialist	1168	Lifelong Learning & Instruction
Professor	0251	Lifelong Learning & Instruction
Professor	0877	Civil Engineering
Professor	0360	Medical Technology
Outreach Coordinator	1124	Off-Campus Credit
Outreach Coordinator	1314	Off-Campus Credit
Director	1733	Center for Academic Advising
Office Associate	0132	Office of Student Life
University Physician	1865	Student Health Services
Associate Director	0111	Human Resources
Construction Inspector	4055	Physical Plant
Office Associate	0748	Vice President for Finance

Office Technician	1248	Payroll
Supervisor	1332	Accounts Payable
Technical Assistant	1141	Information Technology

**Part-Time Faculty Appointment**

The Regulations of the Trustees provide that part-time faculty will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers.

The part-time faculty appointment shown below was reported to the Trustees for their information.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Tromp, Marlene A. (08/22/95 - 05/11/96)	English	Temporary Assistant  Professor

**Part-Time Academic Professional Appointments**

The Regulations of the Trustees provide that part-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time academic professional appointments shown below were reported to the Trustees for their information.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
<u>OFFICE OF RESEARCH</u>		
Henszey, Robert J. (05/91/95 - 06/30/95)	Wyoming Water Resources Center	Temporary Research Scientist

COLLEGE OF AGRICULTURE

Boyd, Margaret S. Home Economics Temporary Assistant Lecturer  
(08/28/95 - 05/31/96)

Steinkraulkse, Holly Molecular Biology Temporary Research Scientist  
(07/01/95 - 09/30/95)

COLLEGE OF ARTS AND SCIENCES

Anderson, Allyson Computer Science Temporary Assistant Lecturer  
(07/01/95 - 06/30/96)

Mathews, Deborah P. Art Temporary Assistant Lecturer  
(08/15/95 - 05/15/96)

COLLEGE OF ENGINEERING

Haimov, Samuel J. Atmospheric Science Temporary Senior  
(05/30/95 - 06/30/95) Research Scientist

COLLEGE OF HEALTH SCIENCES

Garcia, Teresa Speech Pathology Temporary Assistant Lecturer  
(07/01/95 - 06/30/96) and Audiology

McGriff, Deborah I. Social Work Temporary Assistant Lecturer  
(07/01/95 - 06/30/96)

**Resignations**

- a. David A. Baird, associate professor in the division of lifelong learning and instruction, effective May 13, 1995.
- b. Thomas Klee, professor of speech pathology and audiology, effective May 13, 1995.
- c. James McNabb, assistant professor, Casper Family Practice, effective June 9, 1995.

Each of the above-named faculty members resigned to accept positions at other institutions.

### **Staff Senate President**

During the committee meeting, Pat Wolfenbarger introduced Valerie Miller, newly elected president of staff senate.

Trustee Catchpole noted that UW graduate H. David Reed will be honored at Homecoming this year. Mr. Reed is an engineer and flight dynamics officer who helped bring Apollo 13 safely back to earth.

### **PHYSICAL PLANT AND EQUIPMENT COMMITTEE**

President Saunders called on Chairman Kinnaman for a report from the Physical Plant and Equipment Committee meeting held on July 12, 1995. Committee members Kinnaman, Harris, Jorgensen, Kepler, and Meyer attended the committee meeting, along with other Trustees and University personnel. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

### **Livestock Teaching Arena**

Bids for the construction of the Animal Science Teaching Arena are scheduled to be let in mid-August 1995, and the contract to be awarded the first half of September, 1995.

The project will include Phase 1 of the Animal Science Teaching Arena. Phase 1 is a building shell approximately 171 feet by 280 feet with lighting, minimal heating, animal wash racks and minimal restrooms.

The estimated total project costs, excluding operation and maintenance funding, is \$1,040,000. The budget plan to provide for operation and maintenance expense was approved by the Board of Trustees in the January, 1995 meeting.

Based on a recommendation from the Physical Plant and Equipment Committee, it was moved by Trustee Kinnaman, seconded by Trustee Harris, and carried that the Executive Committee of the Trustees and the Physical Plant and Equipment Committee be authorized to award the contract for construction of the Animal Science Teaching Arena, subject to ratification by the Board at the next regular meeting. Trustee Kepler abstained from voting due to a conflict of interest.

#### **Meridian Oil - Paid-Up Oil and Gas Lease**

By virtue of the Constance C. Spears estate, the University acquired 3.64 net acres of mineral rights in the SE 1/4 Section 31, Township 10 North, Range 20 West, Washita County, Oklahoma. Meridian Oil has decided to drill a new well, Cletus Pete #1-31 on this particular 1/4 Section. Compensation to UW would be a three year paid up lease in the amount of \$917.28 (3.64 acres x \$250.00 per acre bonus plus paid-up rental of \$1.00 per acre per year for two years). Should the well become a producer Meridian would pay a 3/16 royalty.

During the committee meeting, Trustee True indicated that he had the lease examined, and that it was probably a satisfactory offer. It was suggested that the royalty could be expanded to some degree, possibly as much as 20 percent. It was recommended

during the committee meeting to amend the lease to provide that it be approved subject to Dan Baccari's negotiation with Meridian Oil in an attempt to get a 20 percent royalty. However, during the full board meeting, it was moved by Trustee Kinnaman, and seconded by Trustee Jorgensen that the lease be approved as presented to the Trustees in the Trustees' report. The motion carried.

### **Progress Report and Change Orders**

As a matter of information, the progress reports and change orders on current construction projects and projects in the design stage were provided to the Physical Plant and Equipment Committee. Mr. Baccari answered questions from Trustees about the various projects.

### **Electrical Engineering Grant**

President Roark announced that he had learned last week that the Department of Electrical Engineering had been approved for a grant in the amount of \$482,000 from the Department of Energy, to be matched by funding and in-kind contributions from UW and private organizations. The grant is to provide a demonstration project that will give students an opportunity to learn installation techniques for photovoltaics and expose students and the public to alternative energy sources.

Portable panels would be installed on the roof of the engineering building, the engineering building addition, and in an area providing a parking area sun shade.

President Roark stated that he may bring the item before the Physical Plant and

Equipment Committee, and possibly the Executive Committee of the Trustees, for approval prior to the next meeting.

## **INVESTMENT COMMITTEE**

President Saunders called on Trustee Kepler for a report from the Investment Committee meeting held on July 12, 1995. Committee members Kepler and True attended the committee meeting, along with other Trustees and University personnel. Based on the committee meeting, the following report was presented to the full Board.

### **Quarterly Report, University Investments**

As required by the investment policy of the Trustees, Vice President for Administration and Finance Dan Baccari provided a quarterly report on the status of investment management by the University.

## **DEVELOPMENT COMMITTEE**

President Saunders called on Chairman Kepler for a report from the Development Committee meeting held on July 12, 1995. Committee members Kepler, Hammons, Kirk, and Ritthaler attended the committee meeting, along with other Trustees and University personnel. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

### **Fund Raising Report, Approved Projects, and Capital Projects Update**

Trustee Kepler distributed a fund raising report through June 30, 1995, an update on approved projects, and an update on capital projects to the Development Committee.

### **Meeting with Foundation Board**

Trustees were reminded that they were scheduled to attend a meeting with the University of Wyoming Foundation Board of Directors on Friday, July 14. At that time, a presentation will be made by John Glier of Grenzebach, Glier and Associates, consultants for the upcoming fund-raising campaign. Trustees were advised to meet with the consultants before ratifying a list of University fund-raising priorities.

Vice President Simpson spoke to the committee, saying he was excited about the upcoming campaign. He said a joint meeting of the Foundation Board and Trustees would help set precedents, determine the commitment level, and bring about discipline in the campaign. Vice President Simpson said it was a way to help control UW's destiny.

### **COMMITTEE OF THE WHOLE**

The Committee of the Whole met on Wednesday, July 13, 1995. The following items were discussed:

### **Environmental Simulation Facility**

President Roark said that planning had been completed for the Environmental Simulation Facility, and the project was now at a point where it was necessary to have a business plan in order

to pursue matching funding. A subcommittee of the Environmental Simulation Facility Planning Committee was appointed, which included Trustee Jorgensen, UW personnel, and persons outside the University, to develop a business plan for the operation of the proposed Environmental Simulation Facility. The business plan was to address both research activities and the cost of operation and maintenance of the facility. It was understood that the plan would address and meet the Trustee requirements for approval of the facility and that President Roark and the Trustees would have to approve the plan before the University proceeded with further development and planning for the Environmental Simulation Facility.

The business plan was completed, analyzed by vice presidents Baccari and Gern, and sent to Trustees on June 30, 1995. President Roark said it was with no great enthusiasm that he was recommending to the Trustees that the proposed Environmental Simulation Facility project be cancelled. He said he realized that a lot of work had gone into the project already, and that hopes and dreams would be shattered. However, he could not support it because UW could not afford to operate and maintain the facility.

President Roark said he had received a letter signed by the principal investigators disagreeing with his decision, and he would ask Mr. Baccari and Dr. Gern to respond to their points. However, President Roark's recommendation had not changed. President Roark noted that he had discussed the project with the Governor, and the Governor had asked that UW look at the possibility of scaling down the project. However, fixed costs associated with the project prevented a large decrease in costs. The Governor had also suggested that STEA be contacted to see if they had a mechanism or interest in subsidizing the project. STEA officials did not show an interest in pursuing the project.

During the business meeting, it was moved by Trustee Kepler, seconded by Trustee Jorgensen, and carried that the project be cancelled as recommended by President Roark. Trustee True abstained from voting because of a personal conflict, as did Trustee Ritthaler because of her mixed feelings about the project.

### **Agency Strategic Plan**

President Roark noted that UW needs to provide a draft agency strategic plan to the Governor's office by July 17, 1995. UW has until September to develop the outcome portion of the plan. The final report will need to be reviewed annually to determine whether it continues to be appropriate.

During the committee meeting on Wednesday, Trustees raised concerns about the differences between the draft agency strategic plan and the Trustees' goals document finalized earlier this year, which focused on long-range planning. Because of those concerns, a motion was made during the committee meeting to defer further discussion until the next morning.

During the business meeting, Trustee Hammons stated that she had met with Vern Shelton about specific areas of concern, and that members of the administration were willing to meet with an ad hoc committee of Trustees following the business meeting. As the document is revised, it can be sent to the full board again. The draft document will be sent to the Governor's office on July 17th and will be further refined during the summer. It was moved by Trustee Harris that UW's goals and strategies for 1995 as prepared be submitted to the Governor's office and as may be amended by an ad hoc committee chaired by Trustee Hammons, and that the same be submitted as a draft copy. The

motion was seconded by Trustee Kepler. It was further recommended by President Saunders that the draft language be as explicit as possible in terms of UW's goals as it goes forward in draft form.

### **Salary Increases**

It was moved by Trustee Kepler that the salaries of President Terry P. Roark and Van Jacobsen, internal auditor, be increased by three percent, effective July 1, 1995. This is consistent with that approved earlier for faculty and staff. The motion was seconded by Trustee Kirk and carried.

### **NEW BUSINESS**

President Saunders read the following citation for Betty Long, who was awarded the Trustees' Award of Merit:

"Betty Long is one of UW's unsung heroines, a woman whose work often has gone unnoticed, yet whose actions have benefitted many.

Her institutional memory, coupled with her innate sense for equity, have buttressed University decision-making over four decades. Many times during their meetings Trustees have turned to Betty to set the record straight on precise points discussed previously or to ensure that the wording of convoluted motions will later appear in an unambiguous form in the official minutes. With a few words, Betty has the ability to recall for everyone what transpired previously. With a soft smile and slight nod, she gives assurance that when the minutes are transcribed, intent will prevail over verbal meandering.

It is with mixed feelings that the Trustees of the University of Wyoming acknowledge the retirement of Betty Long. On the one hand, there is pleasure in knowing that Betty is embarking upon an exciting new phase in her life, a time of new venues and new experiences. On the other hand, there is sadness knowing that at future meetings Betty won't be on the sidelines.

In recognition of her consistency, and with profound appreciation for friendships shared, the Trustees of the University of Wyoming are pleased to present to Betty Long their highest

honor -- the Trustees' Award of Merit."

## **PUBLIC COMMENTS**

Trustee Krone distributed a packet of ASUW materials to Trustees. In response to earlier Trustee concerns about the ASUW reserve budget, ASUW is seeking financial information by a survey of student governments at 13 comparator institutions.

Trustee Krone said he and ASUW vice president Julie Paul are currently involved in their ASUW summer internships, which they have found most productive. He stated that he recently had an opportunity to represent the University of Wyoming at a United Nations leadership conference in Seoul, South Korea, and enjoyed it very much. He will attend a seminar in Israel for university student body presidents in August.

## **ADJOURNMENT AND DATE OF NEXT MEETING**

There being no further business to come before the Board, the meeting adjourned at 10:52 a.m. The next meeting date is scheduled for August 18-19, 1995 in the Old Main Board Room.

Respectfully submitted,

*Electronic signature not available.*

Donna J. Mecham  
Deputy Secretary